

2006 - 2007

HARROW COUNCIL  
COUNCIL SUMMONS

COUNCIL TAX MEETING  
Thursday 22 February 2007





## **COUNCIL SUMMONS**

**Legal Services Department**

**Civic Centre**

**Harrow**

14 February 2007

Dear Member

I hereby request and summon you to attend a **COUNCIL TAX MEETING OF THE COUNCIL OF THE LONDON BOROUGH OF HARROW** to be held in the **COUNCIL CHAMBER** at the **CIVIC CENTRE, STATION ROAD, HARROW, on Thursday, 22nd day of February 2007 at 7.30 pm** to take into consideration the following numbered matters and to pass such resolutions and to make such orders thereon as may then be determined.

### **PRAYERS**

The Mayor's Chaplain, Rabbi Andrew Shaw, will open the meeting with Prayers.

**1. COUNCIL MINUTES:**

That the minutes of the Ordinary meeting held on 19 October 2006, of the Extraordinary meetings held on 11 December 2006 (2 meetings), and of the Extraordinary meeting held on 29 January 2007, be taken as read and signed as correct records.

[Note: The above minutes are published on the Council's intranet and website].

**2. DECLARATIONS OF INTEREST:**

To receive declarations of personal or prejudicial interests, arising from business to be transacted at this meeting, from:

- (a) all Members of the Committee, Sub Committee, Panel or Forum;
- (b) all other Members present in any part of the room or chamber.

**3. MAYOR'S ANNOUNCEMENTS:**

To receive any announcements from the Mayor.

[Note: Information as to recent Mayoral engagements will be tabled].

**4. PROCEDURAL MOTIONS:**

To receive and consider any procedural motions by Members of the Council, under relevant Council Procedure Rules, in relation to the conduct of the business for this Council Meeting.

[Note: Notice of such procedural motions, received after the issuing of this Summons, will be tabled].

**5. PETITIONS:**

To receive petitions (if any) submitted in accordance with Council Procedure Rule 11 and presented:-

- (i) by a representative of the petitioners;
- (ii) by a Councillor, on behalf of petitioners; or
- (iii) by the Director of Legal and Governance Services, on behalf of petitioners.

**6. PUBLIC QUESTIONS:**

A period of up to 15 minutes is allowed under Council Procedure Rule 12 for members of the public to ask questions of members of the Executive, Portfolio Holders and Chairs of Committees, of which notice has been received no later than 5.00 pm two clear working days prior to the day of this Meeting.

[Note: Confirmation of any such questions will be tabled].

7. **COMMUNITY PLAN:** (Pages 1 - 4)

RECOMMENDATION I      CABINET (9 November 2006)

8. **REVENUE BUDGET 2007-08 TO 2009-10:** (To Follow)

RECOMMENDATION I      CABINET (15 February 2007)

9. **TREASURY MANAGEMENT STRATEGY 2007-08 AND PRUDENTIAL INDICATORS 2007-08 TO 2009-10:** (To Follow)

RECOMMENDATION II      CABINET (15 February 2007)

10. **TERMS OF REFERENCE OF THE CHILDREN AND YOUNG PEOPLE SCRUTINY SUB-COMMITTEE:** (Pages 5 - 10)

RECOMMENDATION I      OVERVIEW AND SCRUTINY COMMITTEE  
(21 November 2006)

11. **OVERVIEW AND SCRUTINY WORK PROGRAMME:** (Pages 11 - 26)

RECOMMENDATION II:      OVERVIEW AND SCRUTINY COMMITTEE  
(21 November 2006)

12. **PROTOCOLS - MONITORING OFFICER AND CHIEF FINANCIAL OFFICER:** (Pages 27 - 38)

RECOMMENDATION I:      STANDARDS COMMITTEE  
(5 December 2006)

13. **MEMBERSHIP OF THE EXECUTIVE:**

The Leader of the Council has given notice of the following proposed change to the membership of the Executive for the remainder of the Municipal Year 2006/07:-

Appointment of the Portfolio Holder for Urban Living – Community Safety and Public Realm

Current Appointee

New Appointee

Councillor Mrs Kinnear

Councillor Susan Hall

**FOR DECISION**

14. **MEMBERSHIP OF THE OVERVIEW AND SCRUTINY COMMITTEE:**

The Leader of the Council has given notice of the following proposed change to the membership of the Overview and Scrutiny Committee for the remainder of the Municipal Year 2006/07:

Current Appointee

New Appointee

Councillor Richard Romain

Councillor Stanley Sheinwald

**FOR DECISION**

**15. QUESTIONS WITH NOTICE (Council Procedure Rule 13):**

A period of up to 15 minutes is allowed (Council Procedure Rule 13.2) for the asking of written questions by Members of Council of a member of the Executive or the Chair of any Committee:-

- (i) of which notice has been received at least two clear working days prior to the day of this Meeting;
- (ii) or which relate to urgent matters, the consent of the Executive member or Committee Chair to whom the question is to be put has been obtained and the content has been advised to the Chief Executive by 12.00 noon on the day of the Council Meeting.

[Note: Confirmation of any such questions will be tabled].

**16. MOTIONS (Council Procedure Rule 15): (Pages 39 - 44)**

The following Motions have been notified in accordance with the requirements of Council Procedure Rule 15, to be moved and seconded by the Members indicated:-

**(1) Campaign for a Better Grant for Harrow**

To be moved by Councillor Chris Mote and seconded by Councillor David Ashton:

“Council notes:

(i) the campaign for a *Better Grant for Harrow* by the Harrow Observer;

(ii) when taking all government grants into consideration, Harrow receives an average of £145 per head less than its nearest neighbours and £572 per head less than the London average; Harrow has the lowest reserves for outer London boroughs at only £1.5m, compared with the average of £12m; and because of under-funding in the health service, the London Borough of Harrow will incur an additional £3.5m this year, and rising, through costs shunted to the Council by the Harrow PCT.

Council resolves:

(i) To support the campaign by the Harrow Observer and expects all Members to sign the letter in Appendix 1.”

[Note: The letter referred to as Appendix 1 appears on page 41 of this Summons].

**(2) Review of the Overview and Scrutiny Call-in Procedure**

To be moved by Councillor Anthony Seymour and seconded by Councillor Julia Merison:

“Proposed Amendment to Overview and Scrutiny Procedure  
Rule 22

(1) The process for call in

22.2 Any decision of the Executive, which has been taken but not implemented may be called in by:

- (a) Any six Members of the Council, and additionally, in relation to Executive decisions on education matters only, any six Members of the Council and the voting co-opted members of the Children and Young People Scrutiny sub-committee;
- (b) Any Member of the Overview and Scrutiny Committee;
- (c) 150 members of the public, (defined as anyone registered on the electoral roll of the Borough)

Only decisions relating to Executive functions, whether delegated or not may be called in.

(2) New Rule 22.3 – Limits on the number of decisions called-in

22.3 (a) Members of the Council (including co-opted members) may call in 8 decisions in any municipal year. A Member of the Overview and Committee may call in no more than two of the eight decisions;

(b) Members of the public may call in no more than two decisions in any municipal year;

(c) No more than ten decisions may be subject to the call in procedure in any municipal year.

(3) Re-number Rule 22.3 and the remaining rules accordingly.

(4) Re-numbered Rule 22.5 (currently 22.4):

Call-in must be by notification to the Chief Executive in writing or by fax:

(a) signed by all six Members and voting co-optees. A request for call-in by email from a Member will require a separate email from each of the six Members concerned;

(b) signed by the individual member of the Overview and Scrutiny Committee;

- (c) signed by all 150 members of the public registered on the electoral roll, and stating their names and addresses.
- (5) 22.5 Delete the words in the first line from “by Members or voting co-opted Members”. The paragraph would read “A notice to invoke the call-in procedure.....”
- (6) To ensure that the limit of ten decisions called in is not exceeded, Rule 36.1 (Suspension) would be amended to include Rule 22.3 (c).”

[Note: Some background information provided by Councillors Seymour and Merison to assist Members in considering the above Motion appears at page 43 of this Summons].

**(3) Proposal for Organisational Review**

To be moved by Councillor Navin Shah and seconded by Councillor Bill Stephenson:

“This Council agrees that any organisational review such as that currently proposed by Cabinet requires cross-party agreement and a final shape which ensures: that it is relevant to the needs of the Council and its residents; the efficient working of the Council; value for money and that it is cost effective; the delivery of effective services for the residents of Harrow.

To enable the above the Council resolves that any such review will not be implemented until: the new Chief Executive is in post and has had opportunity to thoroughly examine the current structure and develop a comprehensive review; there is cross-party consultation and input; meaningful consultation has taken place with the staff and the Trade Unions. Further, any recommendations arising from this review should be examined by the Overview and Scrutiny Committee.”

[Note: Under the provisions of Council Procedure Rule 15.6 it is considered that the subject matter of this Motion refers to matters within the powers of the Executive and should stand referred to the next meeting of the Cabinet.

It may be moved that such referral should not apply and any procedural motion moved and seconded to that effect shall be voted on without discussion].

**(4) Free Travel for Under 18’s**

To be moved by Councillor Navin Shah and seconded by Councillor Stephenson:

“This Council fully supports the Mayor of London’s provision of free bus travel for all young people under 16 and for under-18’s



in full time education. The Council sees the policy as playing an important role in encouraging young Londoners to see the value of public transport rather than being reliant on cars; helping your people to become independent; providing access for young people in Harrow to cultural, sporting, leisure and social events both in Harrow and in London at large; and making transport to schools and colleges affordable.

This Council further believes that free bus travel is a very successful policy supported by 80% of Londoners, which saves families with children £350 every year for each child. The Council deplores the concerted attacks on this policy by Tory members of the Greater London Assembly and other Tory London MPs.”

**17. OVERVIEW AND SCRUTINY SUB-COMMITTEES: EDUCATION CALL-IN SUB-COMMITTEE:**

Under the requirements of the Constitution (Overview and Scrutiny Procedure Rule 4.3) the Chair of the Overview and Scrutiny Committee, Councillor Jean Lammiman, advises Council that an additional Sub-Committee, the "Education Call-in Sub-Committee", has been established for the purpose of considering and dealing with Executive decisions which have been “called in” in accordance with Overview and Scrutiny Procedure Rule 22 and which relate to education matters.

The establishment of the Sub-Committee is as set out in Minute 64 of the Overview and Scrutiny Committee meeting, 21 November 2006.

**FOR CONFIRMATION**

**18. DECISIONS TAKEN UNDER THE URGENCY PROCEDURE BY PORTFOLIO HOLDERS/LEADER AND CABINET AND USE OF THE SPECIAL URGENCY PROCEDURE:** (Pages 45 - 52)

In accordance with Overview and Scrutiny Procedure Rule 23.6 and Access to Information Procedure Rule 17.3, it is a requirement to report those decisions taken as a matter of urgency and the use of the special urgency procedure since the previous Council Meeting.

Those requirements are met in the attached paper from the Director of Legal and Governance Services.

Yours sincerely



Acting Chief Executive

To: The Worshipful the Mayor and all Members of the Council of the London Borough of Harrow